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# THREE RIVERS DEMOCRATIC CLUB

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Bylaws



MARCH 22, 2025

Visalia Democratic Club Bylaws - WIP  
March 22, 2025

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**Article I - Name**

The name of this organization shall be the THREE RIVERS Democratic Club

**Article II - Purpose**

To promote good citizenship and the goals of the Democratic Party

**Article III - Membership**

- A. Membership shall be open to all persons who support the principles of the Democratic Party with the goal that all members who are eligible to vote register as Democrats.
- B. Dues shall be paid by members of this club in such an amount as may be established by the members, except that payment of dues shall not be obligatory for any member to whom it constitutes an economic hardship. <sup>(3)</sup>

**Article IV - Meetings**

- A. Regular meetings shall be held monthly on a schedule to be established by the members.
- B. Special meetings may be called by the President or by seven (7) members of the club upon ten (10) days written notice to the Secretary, who shall within five (5) days send written notices to members. <sup>(2)</sup>

**Article V - Quorum**

- A. A quorum for regular or special membership meetings shall consist of seven (7) members including two (2) officers.

**Article VI - Officers**

- A. Officers of this club shall be the President, Vice President, Vice President of Membership, Secretary, Treasurer, Communications Officer, and Immediate Past President. <sup>(2)</sup>
- B. The officers shall constitute the Executive Committee.

## **Article VII - Duties of Officers**

### **A. President**

The President shall be the presiding officer at General and Executive Committee meetings and shall be the official voice of the club in carrying out the policies of the club and Executive Committee consistent with these bylaws. The President shall create and make committee appointments as needed or useful. <sup>(2)</sup>

### **B. Vice President**

The Vice President shall assist the President in the performance of the duties of that office in the event of the absence of the Chair or a vacancy in that office, the Vice President shall exercise all powers of the President. The Vice President shall serve as Program Chair. <sup>(2)</sup>

### **C. Secretary**

The Secretary shall keep the minutes of the meeting and provide those minutes to members. Such minutes shall constitute the official record of this club. For the purpose of corresponding with members, the Secretary will maintain membership records as provided by the Treasurer. The Secretary shall notify members of meetings, conduct correspondence as directed and read correspondence to members at meetings of the club. The Secretary shall call a meeting to order in the absence of the President and Vice President and preside until the election of a Chair Pro Tem, which should take place immediately. <sup>(2)</sup>

### **D. Treasurer**

The Treasurer shall take custody of all funds directly or indirectly raised or received by the club, shall open and maintain bank accounts for the deposit of funds and make the required legal reports. The Treasurer shall make disbursements as duly directed by the general membership of the Executive Committee. Checks or bank withdrawals shall require the signature of the Treasurer or the President. The Treasurer shall present financial statements to the general membership at regular meetings. <sup>(4)</sup>

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**E. Director of Membership**

The Director of Membership will be a voting member of the Executive Committee responsible for membership development, including recruitment. The Director of Membership shall be elected by the executive committee for the year 2025 and shall be elected in all general office elections thereafter. <sup>(6)</sup>

**F. Director of Communication**

The Director of Communication shall be a voting member of the Executive Committee. The Director of Communication shall support the Secretary of the club communicating with the membership via digital, tele, and physical communication. The Director of Communication shall be elected by the executive committee for the year 2025 and shall be elected in all general officer elections thereafter. <sup>(6)</sup>

**G. Immediate Past President**

The Immediate Past President will be a voting member of the Executive Committee responsible for supporting the current president in their current role as president and current executive board. The Immediate Past President will serve on the nominating committee. <sup>(6)</sup>

**Article VIII - Election of Officers**

- A. Officers shall serve a term of one (1) year.
- B. Officers shall be elected at the November meeting of each year. <sup>(1)</sup>
- C. Nominations for officers shall be held at the October meeting of each year. <sup>(1)</sup>
- D. The Chair /President may appoint a nominating committee to identify those members willing to serve as officers of the club. The nominating committee will present nominations at the October meetings. In addition, nominations may be taken from the floor at the October and November meeting. Persons nominated from the floor must be present to accept the nomination or must have provided their consent in writing. <sup>(1)</sup>

**Article IX - Removal of Officers**

An officer, who is absent from three (3) consecutive meetings, unless excused by the Executive Board, shall be notified in writing that the office shall be declared vacant at the next general meeting. The released officer may seek reelection at that meeting. The new officer shall be installed at that meeting. <sup>(1)</sup>

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**Article X - Executive Committee**

- A. Officers of the club comprise the Executive Committee.
- B. Meetings of the Executive Committee shall be held monthly at such times as may be established by the committee or called by the Chair /President.
- C. The Executive Committee shall have full charge of the property and business of the club with full power and authority to manage, conduct and coordinate same, subject to instructions of the general membership.
- D. The Executive Committee shall coordinate activities in the following areas: Finance, Voter Registration, Publicity, Program, Membership, and any area of activity which is in the purpose of the club.

**Article XI - Member Action**

No members may act or speak in the name of this club unless authorized by the President, the Executive Committee, or the membership. <sup>(2)</sup>

**Article XII - Parliamentary Authority**

- A. Meetings are conducted in accordance with these Bylaws. Where these Bylaws do not address themselves to a situation, *Robert's Rules of Order* applies where applicable. <sup>(5)</sup>
- B. Any action required or permitted to be taken by the Executive Committee may be taken without a meeting if all the Executive Committee members agree by electronic communication (phone, email, Skype, etc.) to take action. Such agreement will be confirmed by vote at the next general assembly meeting and filed with the minutes of the proceedings of the general assembly. <sup>(5)</sup>

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**Article XIII - Endorsements**

- A. California Democratic Party endorsements for partisan office shall be the endorsements of this club. The club may endorse candidates in the event that the California Democratic Party awards no endorsement for that office. The club may make endorsements or support candidates in non-partisan elections only to the extent permitted by law and by the bylaws of the California Democratic Party.
- B. Nominations and Elections <sup>(5)</sup>
  - a. Selection of Representatives to California Democratic Party (CDP) Pre-Endorsing Conferences.
    - i. Club representatives shall be allocated as follows: one representative, resident in the Assembly District and duly registered as a member of the Democratic Party of California, for each full (not a fraction thereof) 20 members in good standing registered to vote in the Assembly District who were listed on the roster submitted to Democratic Party and to the appropriate Regional Director of the CDP no later than July 15 of the year immediately prior to the endorsing process.
    - ii. For the purposes of this section:
      - 1. Only members in good standing, who are registered Democrats, as of the July 1 deadline shall be included on the roster.
      - 2. "Member in Good Standing" shall mean a member whose dues are current or have been waived due to economic hardship.
      - 3. The status of such members shall be certified by the Club's President, Secretary, or Treasurer; and,
      - 4. The Club's representatives to any particular pre-endorsing conference be from the roster described above and that the overall list of representatives to all conferences be equally apportioned between men and women to the extent possible.
      - 5. Said representatives shall be selected by majority vote of the general membership attending the selection meeting.

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**Article XIV - Amendments**

Amendments to these bylaws shall be by a two-third (2/3) vote of the members present at the meeting, provided the amendments were submitted to the membership in writing no less than one month in advance of the meeting.

**Adoption History**

Bylaws adopted: